



EDWARD WATERS COLLEGE

*Emerging Eminence*

## EDWARD WATERS COLLEGE 2018 ANNUAL SECURITY REPORT AND SAFETY GUIDE

Edward Waters College is committed to providing a safe and secure environment for our students, faculty, staff and visitors. The Campus Security Department is located in the Tookes Building at 1660 Kings Road and is open 24 hours a day, seven days a week. Suspected criminal activity or any emergency situation on campus should be reported immediately. Dialing ext. 8888 from any campus phone will provide 24 hour direct contact with the Campus Security Department. In the event of an emergency, the blue light emergency call towers located on the campus can be utilized to contact the Security Office. From an off campus phone, dial: 470-8888. In all emergencies, 9-1-1 should be dialed for emergency medical service or the Jacksonville Sheriff's Office.

This report meets all compliance standards as established by the federal Student Right-To-Know and Campus Security Act, which is known as the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act). The report reflects recent amendments to the act to include the Violence Against Women Act as well as additions to the reporting requirement as specified by the Higher Education Opportunity Act.

This report is available to all current students and employees and is provided upon request to any applicant for enrollment or employment. This information is also available by visiting the Edward Waters College web site at [www.ewc.edu](http://www.ewc.edu). A hard copy can be requested by contacting the Campus Security Department at (904) 470-8888, or by making a written request to Edward Waters College, 1658 Kings Road, Jacksonville, FL 32209. A record of all criminal activity is available in the Daily Crime Log located in the Campus Security Office.

### **General Campus Safety and Security Policies**

The Campus Security Department is the primary security agency on campus. The campus security officers are not sworn police officers and are not empowered to make arrests. They are contract security officers employed by Allied Universal Security Services who provide armed

security services on the Edward Waters campus. They have the authority to ask persons for identification and to determine whether they have legitimate business at the College. They enforce the College's policies including enforcement of parking regulations on campus.

The College documents and investigates incidents on campus including collection of physical evidence, video surveillance, and written or recorded statements. In cases where law enforcement officers have initiated an investigation, administrative investigations may be delayed until the conclusion of law enforcement investigative efforts.

### **Access to Facilities**

The Edward Waters College campus is private property. Access to campus facilities is restricted to registered students, authorized visitors and employees of the College. All visitors must check in at the Campus Security Office and receive a Visitors Pass before entering any campus facility. All others will be asked to leave the campus. Residence Life staff and Campus Security Officers are responsible for enforcing all on-campus regulations including, but not limited to, campus visitation policies.

### **Security and Maintenance of Campus Facilities**

The Campus Security Department routinely checks campus lighting and performs routine checks with respect to building security, landscaping and other potential security issues. Problems discovered are reported to the Facilities Department. Students, faculty and staff are advised against keeping large sums of money or other valuables in their rooms, offices or vehicles. For stolen and/or damaged property, your insurance company should be contacted for claims processing information. The College assumes no responsibility for items lost or stolen from rooms, offices or vehicles.

### **EWC Emergency Notifications**

Upon confirmation of a serious or emergency situation that poses an immediate threat to the health or safety of the campus community, a campus wide notice will be disseminated. Events subject to emergency notifications include, but are not limited to the following:

- Ongoing act or threat of violence with a weapon or explosive device
- Chemical/hazardous material spill or incident
- Outbreak of meningitis or other serious illness
- Extreme weather conditions
- Civil unrest or rioting
- Explosion
- Building fire

The Notification will be made as soon as possible under the following guidelines:

Authority to activate a public notification rests with the President/CEO. The President/CEO may designate personnel with the authority to activate a notification. In situations when there is not time for consultation, any member of the President's Cabinet will initiate a notification. It will be delivered without delay to students, faculty and employees by one or a combination of the following methods:

- Loud Audible Siren followed by a message
- EWC News Emails and All Student Emails
- EWC Website
- EWC text, email and calling

Edward Waters College utilizes the Talk-A-Phone emergency notification system. Towers are located at Hatcher-Stewart, Morris Cone, Adams-Jenkins Sports & Music Complex and wall mounted units located at Salter Hall, Tiger Landing and the Edward L. "Ted" Baker Honors Village. The emergency phone units call directly to the EWC Campus Security Office. Testing of the system occurs on a routine basis.

The College also utilizes ShotSpotter Secure Campus. This gunshot detection technology provides internal and external responders with clarity regarding gunshot threats and removes critical minutes from response times. Simultaneously, the information is transmitted to the EWC Security Office, the Sheriff's Office Communication Center and the Sheriff's Office Zone 5 Substation located on the EWC Campus.

### **Emergency Response and Evacuation Procedures**

The Edward Waters College Campus Safety and Emergency Action and Recovery Plan documents the processes and communications required for an organized response to various emergency situations. When activated, the President/CEO or his designee will announce evacuation of all or part of the campus. All persons are to immediately vacate the site in question and relocate to another part of the campus or leave the campus as directed.

Edward Waters College will participate in emergency tests or evacuation drills at least once per year to assess and evaluate emergency procedures and capabilities. The Campus Security Department will document each test, including the date, time, and whether it was announced or unannounced.

### **Reporting a Campus Incident**

In the event of an emergency, call the local police, fire or emergency medical services. This can be accomplished by dialing 9-1-1 from any telephone on campus. These professionally trained law enforcement officers and medical emergency personnel are the first responders to all emergencies on campus. For non-emergency matters contact the Campus Security Office at (904) 470-8888. If you are close to one of the blue light emergency phones on campus, simply

push the button and the campus security personnel will respond to your location and/or send the appropriate emergency assistance to you.

All incidents of criminal occurrence, property loss, assault, threat, injury or potential crime must be reported. At a minimum, these occurrences should be reported to the Campus Security Department even if the individual does not wish to involve law enforcement, to ensure inclusion in the annual crime statistics and to aid in issuing crime alerts to the campus community. Members of the community are encouraged to report any suspicious activity that they observe on campus. While no written agreement exists between the College and the Jacksonville Sheriff's Office, members of the Campus Security Department work closely with the Sheriff's Office to investigate and resolve reported criminal activity.

### **Counseling Programs**

The Counseling Center of Edward Waters College is the primary source of wellness and mental health services on campus. Services include individual and group counseling, crisis counseling, consultation, referral, outreach and educational programming. The Counseling Center is located at 1710 Pearce Street. Hours of operation are Monday – Friday from 8:00 am to 5:00 p.m. After hours call (904) 514-6769. Contact the Campus Security Office at (904) 470-8888 for after hour emergencies.

Counseling and consultation services are provided for a wide range of personal concerns including alcohol/drug problems, family concerns, adjustment issues, homesickness, depression, anxiety, eating disorders, roommate conflicts, relationship issues and others. Brochures and educational materials are also available on many of these topics. The Counseling Center web page; [ewc.edu/student/counseling](http://ewc.edu/student/counseling); contains a virtual brochure site on many health and wellness topics.

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Ms. Elvera Carter, B.A., M.Ed.  
Counselor  
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Ms. Beverly Bolton  
Health Service Coordinator  
Phone: (904) 470-8128  
E-Mail: [bbolton@ewc.edu](mailto:bbolton@ewc.edu)

## **Community Resources**

Women’s Center of Jacksonville	722-3000
Rape Crisis Center (24 hours)	721-RAPE (721-7273)
United Way Hotline (24 hours)	632-0600
Victim Services	630-6300
Family Counseling Services	
1639 Atlantic Blvd. #101	396-4846
Gateway Community Services	
555 Stockton Street	387-4661
Mental Health Resource Center	
11820 Beach Blvd.	642-9100
Suicide Hotline	1-800-SUICIDE (1-800-784-2433)
Hubbard House	354-3114

## **Support Groups**

Outpatient Pastoral Counseling Center	398-2437
Al-Anon	350-0600
Narcotics Anonymous	723-5683

## **Drug and Alcohol Policy**

The Drug – Free Schools and Communities Act requires that as a condition of receiving funds or financial assistance under any Federal program, the College must create and maintain a drug-free environment and implement a program to prevent the unlawful possession, use or distribution of drugs and the abuse of alcohol by its students.

Edward Waters College is fully committed to achieving a drug and alcohol free environment for its students. The unlawful manufacture, use, possession, distribution and sale of narcotics and drugs in any form other than by proper prescription are strictly prohibited on the campus of Edward Waters College, and at college sponsored events. Student standards of conduct and sanctions for violation of drug and alcohol can be found in the student handbook.

Under the regulations of the Drug-Free Workplace Act, any individual who is an Edward Waters College employee, including students, working under a federal grant or contract, must notify their supervisor in writing of a workplace-related criminal drug conviction within five (5) days of the conviction. In addition, the College will within thirty (30) days of the notice of conviction take appropriate disciplinary action and the employee must participate in an approved drug abuse or substance abuse rehabilitation program.

## **Awareness Programs**

In addition to penalties levied by the College for drug and alcohol violations, state and/or local laws may apply. This includes the unlawful possession or distribution of illicit drugs or alcohol. The Jacksonville Sheriff's Office may be requested to investigate any violation or any other crime committed on the college campus.

In support of its Federal Compliance Policy, Edward Waters College has implemented a drug awareness program to acquaint employees with the serious health risks associated with the use of drugs and alcohol; the dangers of drug abuse in the workplace; the availability of counseling, rehabilitation and employee assistance programs; and the penalties imposed on employees for drug abuse violations.

## **Smoking Policy**

Edward Waters College is a smoke free campus. Smoking is prohibited in all residence halls, balconies, laundry facilities, recreation rooms, courtyards and at College sponsored events.

## **Personal Safety and Security on Campus**

The Campus Security Department operates 24 hours a day, seven days a week. Its main function is to provide patrol and physical security services to the College community.

The actions taken by each member of the College community to increase security can prevent a crime from taking place on our campus. By following the guidelines listed, you can have an impact on your own personal safety and the safety of the institution.

- Lock all doors in your office, room and your vehicle.
- Do not prop locked doors open.
- Never walk alone. Always walk with a partner or in groups.
- Report all suspicious activity or persons to the Campus Security Office, (904) 470-8888.
- Stay in well-lighted areas on the campus.
- Report broken or damaged locks to the Residence Hall Supervisor.
- Lock all windows in your room.
- Never leave your wallet, purse, money or other valuables unsecured.
- Keep a record of all valuables including pictures and serial number of all items.
- Never ride with a stranger.
- If you think you are being followed, go to a populated area and call 9-1-1.
- When you approach your vehicle, look for any suspicious person(s); check the back seat before you enter the vehicle.

## **Sexual Assault**

Sexual assault is the commission of an unwanted sexual act, whether by an acquaintance or by a stranger, that occurs without indication of consent of both individuals, or that occurs under

threat or coercion. Sexual assault can occur either forcibly and/or against a person's will, or when a person is incapable of giving consent. A person is legally incapable of giving consent if less than the age recognized by law, if intoxicated by drugs and/or alcohol, if developmentally disabled, or if temporarily or permanently mentally or physically unable to do so.

Under federal and state law, sexual assault includes, but is not limited to, rape, forcible sodomy, forcible oral copulation, sexual assault with an object, sexual battery, forcible fondling (e.g., unwanted touching or kissing for purposes of sexual gratification), and threat of sexual assault.

Sexual assault is unacceptable and will not be tolerated at the College. Any individual who has been sexually assaulted is urged to make an official report. A report of a sexual assault will be dealt with promptly. Confidentiality will be maintained to the greatest extent reasonably possible.

If you are a victim of sexual assault, your first priority is to get to a place of safety. You should then obtain necessary medical treatment.

The College strongly encourages individuals to report incidents of sexual assault. Whenever a victim desires to report the incident he/she may contact the Campus Security Department at (470-8888), the Jacksonville Sheriff's Office (9-1-1 or 630-0500 for non-emergency reporting) or the Student Counseling Center (470-8990).

- Preservation of evidence is important to a sexual assault case. A victim of a sexual assault is cautioned not to change or remove clothing or disturb anything at the scene until medical care is received and any evidence is collected.
- A formal report to the Campus Security Office is not required if students seek services at the Student Counseling Center.

An additional option for pursuing charges is through the College's disciplinary process. The College will take reasonable measures to assist students who are victims of acts by other students that violate the College's policies. The Dean of Students or a designee will meet with student victims and discuss the student disciplinary process as well as options that are available to assist victims in continuing their educational experience at the College. Reasonable accommodations for academic and housing arrangements will be made through the Dean of Students.

Incidents in which a student charges another student with sexual assault will result in the Dean of Students processing the case according to College Policy and Procedures. These processes will be independent of any criminal case. Persons found responsible for sexual assault or harassment may expect disciplinary action as determined by the Dean of Students and may include dismissal, suspension, probation, or other penalty deemed appropriate.

## **Preventing Sexual Assault**

By following some of the guidelines enumerated in the Personal Safety and Security on Campus section of this document you can help reduce the possibility of becoming a victim of sexual assault.

Students and employees wishing to obtain information on campus sexual assault should contact the Department of Campus Security or the Counseling Center. The Department of Campus Security offers a 24-hour a day safety escort service for all EWC students, faculty and staff. The campus sexual assault policy including definitions, campus discipline, and victim's rights and victim services is attached to this document as Appendix A. **Remember, you always have the right to say "No".**

**Criminal Acts with Actual or Perceived Prejudice based upon: Race; National Origin; Gender Identity; Gender; Religion; Sexual Orientation; Ethnicity; or Disability considered and reported as a Hate Crime:**

In the event that a criminal act is perceived or is actually based upon an individual's or groups perceived race, gender, religion, national origin, gender identity, sexual orientation, ethnicity, or disability, the offense is required to be reported as a Hate Crime.

## **Weapons Policy**

Both students and employees are prohibited from possessing or storing any weapon on College property or at College sponsored events. For purposes of this policy, "weapons" include but are not limited to:

- Firearms such as handguns, shotguns, rifles, pellet and BB guns including ammunition, stun guns;
- Explosives, grenades, blasting caps, black powder, firecrackers, or other containers containing explosive/incendiary substances;
- Other devices that are capable of causing serious bodily injury including knives (excluding pocket knives with folding blades that are less than three (3) inches), tear gas/chemical dispensing devices other than a small chemical dispenser allowed under Florida State Statute and sold commercially for personal protection, brass knuckles, martial arts devices capable of being used as weapons.

Violations of this policy will result in disciplinary action up to and/or including; suspension, dismissal and possible referral to law enforcement authorities. All weapons described above will be immediately confiscated.

The College is specifically exempted from Florida State Statute 790.251 allowing the storage of firearms in private vehicles. The only exception to this policy is for law enforcement officers who are authorized to carry weapons and firearms in the performance of their duties or when authorized by their agencies to carry firearms while off duty.



## **Sexual Predator and Offender Information**

The Federal Campus Sex Crimes Prevention Act requires registered sex offenders/predators to provide to the Florida Department of Law Enforcement notice of each institution of higher education in the state at which the offender/predator is employed, carries on a vocation or is a student. Anyone who wishes to obtain further information regarding sexual offenders/predators in this area may refer to the FDLE Web site at: <http://offender.fdle.state.fl.us> or call 1-888-FLPREDATOR (1-888-357-7332).

## **Missing Residential Life Students**

The report of missing students comes from a variety of sources including roommates, faculty, family members, or guardians and parents. If you suspect a student is missing, make your initial report to the Campus Security Department or Dean of Students Office. Upon receipt of a report of a missing student, college personnel, including the Dean of Students, Residential Life, and Campus Security, will begin an investigation to determine the location of the student. This investigation will include contacting known associates, friends, student activity groups, parents or other family members, roommates, and faculty.

Failing to locate and make contact with the student will result in the notification of the listed emergency contact on file with the College and notification to the Jacksonville Sheriff's Office in all cases no matter the age of a student. The listed emergency contact is considered the student's responsibility to keep this information current. This notification will occur in less than 24 hours if a student is not located or no contact has been made with the individual. If it is determined that the individual has been missing for more than 24 hours, notifications to both the listed emergency contacts and law enforcement will be made immediately. These notifications and reports will be made by the Student Success and Engagement Division.

## **Security Awareness and Crime Prevention Programs**

During new student orientation students are informed about services offered by the Campus Security Department. The Chief of Security addresses all new students regarding ways to maintain personal safety. Students, faculty and staff are told about crime on campus and in the surrounding neighborhood. Students are informed of the availability of safety escort services and emergency call box locations around campus. At orientation, all students are given a Public Safety pamphlet containing information on the personal safety and protection of property.

## **Safety Escort Service**

The Campus Security Department provides a safety escort service for students, faculty and staff for after dusk escorts to anywhere on campus, including your vehicle. For this service contact the Security office at 470-8888.

## **Definitions of Reportable Crimes**

**Murder/Manslaughter** – defined as the willful killing of one human being by another.

**Negligent Manslaughter** – is defined as the killing of another person through gross negligence.

**Forcible sex offenses** – is defined as any sexual act directed against another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent. Including: forcible rape, forcible sodomy, sexual assault with an object, forcible fondling.

**Non forcible sex offence** – unlawful, non-forcible sexual intercourse, including, incest and statutory rape.

**Robbery** – is defined as taking or attempting to take anything of value from the car, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

**Aggravated Assault** – is defined as an unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm.

**Burglary** – is the unlawful entry of a structure to commit a felony or a theft.

**Motor Vehicle Theft** – is the theft or attempted theft of a motor vehicle.

**Arson** – any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.

**Hate Crime** – is a criminal offense committed against a person or property which is motivated in whole or in part, by the offender's bias. Bias is a performed negative opinion or attitude toward a group of persons based on their race, gender, religion, disability, sexual orientation or ethnicity/national origin.

# Edward Waters College

## 2015 - 2017 Crime Statistics

Offense Type	On-Campus Buildings or Property				Non-Campus Buildings or Property				Public Property				Total Crimes Reported					
	2015		2016		2017		2015		2016		2017		2015		2016		2017	
	Total	Res	Total	Res	Total	Res	Total	Res	Total	Res	Total	Res	Total	Res	Total	Res	Total	Res
Murder	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1
Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Forcible Sex Offenses	0	0	1	0	1	0	0	0	0	0	1	0	0	1	0	0	2	2
Non-Forcible Sex Offenses	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	5	0	1	1	0	0	0	0	0	0	3	0	2	1	5	3	4	4
Aggravated Assault	5	3	6	2	6	6	3	3	0	5	3	1	11	7	11	7	12	12
Burglary	6	5	4	4	7	2	0	0	0	6	0	0	6	4	6	4	4	13
Arson	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	1	0	0	0	1	0	0	0	0	1	0	1	0	1	1	1	1	2

Hate Crimes	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
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### VAWA Offenses

Domestic Violence	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Dating Violence	1	0	1	0	0	0	0	0	0	0	0	0	0	0	1	1	0	0
Stalking	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

### On-Campus Buildings or Property

Arrests	2015		2016		2017		2015		2016		2017		2015		2016		2017	
	Total	Res	Total	Res	Total	Res	Total	Res	Total	Res	Total	Res	Total	Res	Total	Res	Total	Res
Liquor Law Violations	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Drug Law Violations	0	0	1	0	1	0	0	7	1	1	4	0	0	1	7	3	6	6
Weapons Law Violations	1	1	0	0	1	1	4	4	0	0	0	0	2	5	2	2	2	2

### Disciplinary Referrals

Liquor Law Violations	0	0	3	1	2	2	2	2	0	0	0	0	0	0	0	3	2	2
Drug Law Violations	6	6	5	5	6	6	6	6	0	0	0	0	0	6	6	5	6	6
Weapons Law Violations	0	0	4	4	0	0	0	0	0	0	0	0	0	0	0	4	0	0

These statistics are derived from campus reports and from reports made to the local law enforcement agency.

# EDWARD WATERS COLLEGE

## 2018 Annual Fire Safety Report For Student Housing Facilities

### Fire Statistics for On-Campus Housing 2015-2017

	2015	2016	2017
<b>Number and Cause of Fires</b>	<b>1-Smoke in mechanical room</b>	<b>0</b>	<b>0</b>
<b>Fire-Related Deaths</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Fire-Related Injuries</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Fire-Related Property Damage</b>	<b>0</b>	<b>0</b>	<b>0</b>

### Fire Safety Systems for On-Campus Housing

	Fire Alarm System Smoke Detection	Automatic Sprinklers	Pull Stations
<b>Morris-Cone</b>	<b>Yes</b>	<b>No</b>	<b>Yes</b>
<b>Salter Hall</b>	<b>Yes</b>	<b>Yes</b>	<b>Yes</b>
<b>Honors Village</b>	<b>Yes</b>	<b>No</b>	<b>No</b>
<b>Tiger Landing</b>	<b>Yes</b>	<b>No</b>	<b>Yes</b>
<b>Baker Honors Village</b>	<b>Yes</b>	<b>Yes/Partial</b>	<b>No</b>

Portable fire extinguishers are placed, inspected monthly, and maintained annually in all residential housing areas. Any maintenance issues, thefts, or discharges should be reported immediately to the Campus Security Department for attention or replacement.

### **Fire Alarm Drills**

Supervised fire drills in residential facilities are conducted at a minimum of once per calendar year.

## **Fire Log**

Edward Waters College maintains a Fire Log that records any fire that occurred in an on-campus student housing facility and includes information such as the nature, date, time and general location of each fire. The fire log is maintained in the Campus Security Department.

## **Fire Safety Policies**

Residential Life has adopted and issued the following fire safety practices and rules.

## **Electrical Appliances**

Students are not allowed to bring hot plates, electric fryers, or ovens. However, students may bring televisions, irons, mini ironing boards, shavers and hair dryers. Irons must be used only on ironing boards. Ironing on beds and dressers is prohibited. Regulations regarding electrical appliances in residence hall rooms have been established to protect the health and safety of all residents.

## **Flammables**

The following items are not permitted in the residential facilities:

- Candles and candle warmers.
- Incense, either used or unused.
- Flammable liquids, such as propane gasoline and oily rags.
- Live Christmas and holiday decorations.

## **Smoking**

All residential facilities including student rooms, balconies and breezeways are smoke-free. Violation of this policy by a student may result in an immediate fine and/or other disciplinary sanctions.

## **Emergency Exits and Equipment**

1. All residents are required to become familiar with all emergency exits within their residence halls. There are two (2) exits located in each residence hall. Residents must use the exit closest to their rooms.
2. Fire extinguishers and smoke detectors are placed throughout the residence halls and each apartment. Residents must react to all fire alarms regardless if it is interpreted as a false alarm.

## **In Case of Fire, remain calm and follow the steps below:**

- Activate fire alarms
- DO NOT get on the elevator; use the stairs
- Keep all stairwell doors closed after the building has been evacuated
- Notify Residence Hall Coordinator or Residence Hall Assistant
- Follow the drill rules as posted, and WALK to the nearest exit, all students must meet in designated area.

Jacksonville Fire Rescue Department (JFRD), assisted if necessary by the Campus Security Department, will investigate a possible fire and determine when it is safe to reoccupy a building. Students must remain outside the building or at their designated staging area until JFRD determines that it is safe to reenter the building.

**APPENDIX A  
EDWARD WATERS COLLEGE  
ANNUAL SECURITY REPORT  
AND  
SAFETY GUIDE  
VIOLENCE AGAINST WOMEN ACT**

## **I. Purpose**

On March 7, 2013, President Obama signed a bill that strengthened and reauthorized the Violence Against Women Act (VAWA), which amends the Jeanne Clery Act and affords additional rights to campus victims of sexual violence, dating violence, domestic violence, and stalking. The purpose of this document is to establish a standardized policy for Edward Waters College which is in compliance with the Jeanne Clery Act including amendments of the Violence Against Women Act. In addition, this document provides definitions of sexual harassment, sexual assault/battery, dating violence, stalking, and domestic violence, which includes elements of what constitutes a violation of these offenses.

## **II. Campus Security Authorities**

A. Certain individuals by nature of their position of authority and responsibility at Edward Waters College are classified as a Campus Security Authority, as defined by federal law. These include:

1. Individuals with significant responsibility for student and campus activities (e.g., Student Affairs, coaches, faculty and staff advisors to student organizations);
2. Individuals or offices designated to receive crime reports; and
3. Campus Security Officers and those who have responsibilities for campus security.

B. Faculty members who do not have responsibility for student or campus activities beyond the classroom, other staff members including private contractors, while not technically classified as a campus security authority should report campus incidents of crime to the Campus Security Department or a designated campus security authority when such incidents are brought to their attention.

Campus Pastoral Counselors and Campus Professional Counselors are not considered to be a Campus Security Authority and are not required to report crimes for inclusion in the annual crime statistics. They are encouraged if and when they deem it appropriate, to inform persons being counseled of the procedures to report crimes on a voluntary basis for inclusion in the annual crime statistic.

## **III. The Violence Against Women Act**

A. Under the Violence Against Women Act there have been additional criminal offenses for which statistics must be maintained and reported. These include:

1. Domestic Violence;
2. Dating Violence; and
3. Stalking.

B. Under the provisions of Florida State Law the aforementioned offenses are defined as:

**1. Domestic Violence** (Florida State Statute 741.28) means any assault, aggravated assault, battery, aggravated battery, sexual assault, sexual battery, stalking, aggravated stalking, kidnapping, false imprisonment, or any criminal offense resulting in physical injury or death of one family or household member by another family or household member. Family or household members are spouses, former spouses, persons related by blood or marriage, persons who are presently residing together as if a family or who have resided together in the past as if a family, and persons who are parents of a child in common regardless of whether they have been married. With the exception of persons who have a child in common, the family or household members must be currently residing together or have in the past resided together in the same single dwelling unit. Domestic Violence includes;

- a. Physical Abuse – Pushing, slapping, kicking, choking, and beating,
- b. Emotional/Verbal Abuse – Verbal intimidation, credible threats, following and stalking, acting out in anger, and
- c. Sexual Abuse or Battery – Any unwanted touching or forcing of someone to engage in a sexual act against his or her will.

**2. Sexual Violence** (F.S.S. 784.046) sexual violence is one incident of;

- a. Sexual Battery as defined in F.S.S. 794.
- b. A lewd or lascivious act as defined in chapter 800, committed upon or in the presence of a person younger than 16 years of age,
- c. Luring or enticing a child, as described in chapter 787, or
- d. Sexual performance by a child as described in chapter 827.

**3. Dating Violence** – (F.S.S. 784.046) is violence between individuals who have or have had a continuing and significant relationship of a romantic or intimate nature. The existence of such a relationship shall be determined based on the consideration of the following factors;

- a. A dating relationship must have existed within the past 6 months,
- b. The nature of the relationship must have been characterized by the expectation of affection or sexual involvement between the parties,
- c. The frequency and type of interaction between the persons involved in the relationship must have included that the persons have been involved over time and on a continuous basis during the course of the relationship, and
- d. The term does not include violence in a casual acquaintanceship or violence between individuals who only have engaged in ordinary fraternization in a business or social context.

**4. Stalking** – (F.S.S. 784.048) occurs when a person willfully, maliciously, and repeatedly follows, harasses, or cyber stalks another person. Aggravated stalking occurs when that person makes a credible threat to that person through stalking.

#### **IV. Legal Options for Victims**

A. As a victim you have the right to request the State Attorney to file a criminal complaint, and you have the right to go to court and file a petition requesting an injunction for protection against domestic violence, repeat violence, dating violence, or stalking.



B. The remedies through the injunction for protection may include but need not be limited to provisions that:

1. Restrain the abuser from any contact or further acts of abuse;
2. Direct the abuser to leave your household;
3. Prevent the abuser from being within 500 feet of your residence, school, business, or place of employment;
4. Award you custody of your minor children; or
5. Direct the abuser to pay support to you and the minor child or children if the abuser has a legal obligation to do so.

#### **V. Edward Waters College Policy Regarding Violence Against Women**

A. Edward Waters College is committed to providing a safe and secure environment for our students, faculty, staff and visitors. This includes providing an environment free from sexual harassment, sexual assault or battery, domestic violence, dating violence, stalking, or any other form of harassment.

B. In the event any student, employee, staff member, or visitor becomes victim to any of the criminal offenses listed above, the incident should immediately be reported to the Jacksonville Sheriff's Office. (emergency 9-1-1, non-emergency 904-630-0500). In addition to contacting the Sheriff's Office, the Campus Security Department should also be notified (904-470-8888) in order to provide an immediate response for victim assistance and investigative processes.

C. The Jacksonville Sheriff's Office is the sworn law enforcement agency charged with investigating criminal offenses and enforcing the laws in Jacksonville, Duval County, Florida. Officers have received appropriate training for investigation of these offenses. When requested, the Sheriff's Office will respond to conduct the investigation, complete the appropriate report and issue the victim a pamphlet titled, Sexual Battery Victim's Rights and Services. The officer will explain to the victim the process for appropriate assistance and follow-up.

#### **VI. Victims of Sexual Assault, Sexual Battery, Sexual Violence**

A. If you are the victim of a sexual assault your first priority is to get to a safe place and obtain necessary medical attention. Victims are encouraged to make a timely report to law enforcement officials and college personnel as discussed above in article V, sections B and C. The timely reporting of the incident is important for necessary evidence collection and preservation. Filing a police report does not obligate a victim to cooperate with prosecution. When a person makes the report to the Campus Security Department, the local law enforcement agency will be contacted. An additional option for pursuing charges is through the College's disciplinary process.

B. In adherence to the Clery Act and Edward Waters College mandates, victims of sexual assault have the following Bill of Rights. These rights are in conjunction with the aforementioned article V provided by Florida State Statutes and include:

1. You have the right to have reasonable changes in your academic and living situations;
2. You have the right to referrals to counseling, and/or assistance in notifying law enforcement officials;

3. You have the right for the same opportunity as the accused to have others present at a disciplinary hearing;
4. You have the right to be notified unconditionally of the outcome of a hearing, sanctions, and terms of sanctions in place;
5. You have the right to speak or choose not to speak to anyone regarding the outcome; and
6. You have the right to have your name and identifying information kept confidential (FERPA).

## **VII. Disciplinary Proceedings**

A. Edward Waters College has a zero tolerance for criminal acts committed on campus and most especially those acts involving domestic violence, dating violence, repeat violence, sexual violence, sexual assault, and/or stalking. Reports of criminal activity will be investigated by the Jacksonville Sheriff's Office as well as the Campus Security Department once knowledge of the act is gained or upon reporting by the victim. The results of the investigation will be forwarded to the Dean of Students or other College officials as required for appropriate action.

B. The following disciplinary proceedings will apply to any incident of alleged domestic violence, dating violence, repeat violence, sexual violence, sexual assault and/or stalking including:

1. A prompt and equitable investigation and resolution as discussed previously in this document; and
2. The investigation will be conducted by law enforcement personnel (article V above) who receive appropriate training in the areas of these types of crimes as well as the EWC Campus Security Department.

C. Upon completion of the investigation, a disciplinary hearing or meeting will be conducted which protects the safety of the victim and promotes accountability. The disciplinary proceedings will be conducted so that both the accuser and the accused are simultaneously informed, in writing of:

1. The outcome of any disciplinary proceeding that arises from an allegation of domestic violence, dating violence, sexual assault, or stalking;
2. Information to both the accused and the victim regarding how to appeal the results of the disciplinary proceeding;
3. Any change in the results before the proceeding and disposition is final; and
4. When the results will become final.

## **VIII. Resources Available to Victims of Crime**

A. The College's Student Counseling Center offers short term counseling and referrals for victims of sexual assault. They are a valuable resource for persons who report or do not report sexual assaults to College or law enforcement authorities.

Women's Center of Jacksonville	722-3000
Rape Crisis Center (24 hours)	721-RAPE (721-7273)
United Way Hotline (24 hours)	632-0600
Victim Services	630-6300
Family Counseling Services	
1639 Atlantic Blvd. #101	396-4846