

REQUEST FOR PROPOSALS (RFP)

By Edward Waters College

Provider of Medical Services at Schell-Sweet Community Resource
Center at Edward Waters College

RFP Submission Deadline: June 17, 2019 by 4:00pm

Proposal Contact: Marie Heath

1658 Kings Road

Jacksonville, FL 32209

904-470-8930

mheath@ewc.edu

RFP Process Objectives

Identify the best qualified medical professional to provide clinical health care services to low and moderate income patients at the health clinic at the Schell-Sweet Community Resource Center at Edward Waters College

Project Overview

It is the vision of Edward Waters College and its community partners to improve health outcomes in the community surrounding the college, particularly in zip code 32209. In order to positively affect those outcomes, a health clinic is being re-established at the Schell-Sweet Community Resource Center which will provide clinical health services to low or moderate income patients in accordance with Federal Community Development Block Grant guidelines, including students, faculty and staff at Edward Waters College. Edward Waters College is requesting proposals from qualified, board-certified physicians to establish a primary care medical practice at that the health clinic at Schell-Sweet.

Schedule

RFP Release	May 15, 2019
Deadline for Questions	May 28, 2019
RFP Submission Deadline	June 17, 2019
Evaluation Period	July 01, 2019
Award Date	July 15, 2019
Letter of intent to selected provider	July 22, 2019

Scope of Work

- **The healthcare provider that is selected will:**
 - Provide clinical health services to low or moderate income patients, including students, faculty and staff at Edward Waters College. This will include diagnostic and routine screenings, treatment of injury and illnesses, and preventive education regarding pregnancy, drug and alcohol abuse, sexually transmitted diseases, chronic diseases and other medical needs. It also would include

- preventive health services and behavioral health counseling and must focus on the total well-being of patients and their families
- Deliver the medical services described above in a culturally centered and sensitive manner to the clinic's patient population
 - Provide equipment and supplies necessary for operating a medical practice at the clinic
 - Work with community leaders, professionals and health advocates in a service model that will set health outcome goals for the community and collaborate to meet those goals. Community leaders will work through Edward Waters College and the Schell-Sweet Community Resource Center Oversight Board to offer consultation, feedback, and evaluation relative to medical and behavior health services provided
 - Provide quarterly reports to the Director of the Schell-Sweet Community Resource Center at Edward Waters College, and to the Health Clinic Subcommittee of the Schell Sweet Community Resource Center Oversight Board on:
 - Units of patients served, specifically segregating between students and other patients (in accordance with HIPAA and all other applicable laws and regulations)
 - Actions to be taken, in conjunction with the community and the Schell-Sweet Oversight Board, to improve services and improve outcomes.
 - Where practical, as an opportunity to celebrate improvements in health outcomes, provide an annual de-identified summary of key health indicators, for example, A1C, blood pressure, weight.
 - Pay the sum of \$32,000 per year for use of the clinic space to Edward Waters College to be used for program development and enhancement at the Schell Sweet Community Resource Center. This amount is based upon previously reported City Real Estate Division's estimated market rate for the clinic space (4,000 square feet) and may be adjusted in subsequent years to reflect changes in the market rate

Qualifications of Respondents

- The healthcare provider that is selected must meet the following qualifications
 - Board certified and licensed physician in a primary care specialty, family medicine preferred
 - Experience leading and managing a primary care practice
 - Expertise and licensed as a Medicare and Medicaid provider, as required by law.
 - Ability and desire to provide clinical services outside of traditional office hours (Monday-Friday, 9:00AM-5:00PM)

- Must have a minimum participation with two health plans for each of the healthcare coverage options: Medicaid, Medicare and the Affordable Care Act Insurance Marketplace

Proposal Content

- Each Proposal must show evidence of respondent qualifications, including:
 - Board certification and license requirements for physicians within the respondent's practice or group
 - Proposed hours of operation including after-hours availability
 - Clinical staffing model and office support
 - Electronic Medical Records capabilities
 - Outline and describe responsibility to maintain and stock the clinic appropriately to meet daily patient care needs
 - Liability insurance coverage and malpractice insurance coverage
 - Details outlining fee structure
 - Experience managing a medical practice and the financial responsibilities that accompany it
 - Financial statements that demonstrate the respondent's fiscal strength and the ability financially to manage the practice at the Schell-Sweet health clinic
- Each Proposal must describe the respondent's mission, vision and values
- Each Proposal must include personal and professional references for the respondent
- Respondents are strongly encouraged to include evidence of any partnerships with other professional volunteers or organizations to provide pro bono services
- Respondents are strongly encouraged to include any plans for offering additional savings, services or incentives to the community or Edward Waters College. This could include waivers of EWC student insurance co-pays, additional dollars to fund programs at the Schell-Sweet Center, transportation for patients, etc.

Submission of Proposal

- Submission deadline is 4:00pm, June 17, 2019
- For proposal details go to www.ewc.edu to **Offices** then Request for Proposal (RFP).
- Proposals shall be submitted electronically only to businessoffice@ewc.edu